

**Government of West Bengal  
Sports & Youth Services Department  
32/1, B.B.D.Bag(South),Kolkata-700001.**

**NORMS FOR GRANTING FINANCIAL ASSISTANCE TOWARDS  
DEVELOPMENT OF PLAYFIELD.**

- i) The applicant organization should be registered one where applicant organization is not a Government recognized educational institution. Attested Copy of Registration Certificate along with receipts for up to date renewal should be enclosed with the application.
- ii) The applicant organization should attach attested copies of audit reports, preferably for three years.
- iii) Concerned land should be owned by the applicant organization. Accordingly, attested copy of land deed should be enclosed with the application. However, if the land is not owned by the applicant organization, possession/user's right certificate for at least 12 years should be obtained from the concerned B.L. and L.R.O. and be enclosed with the application. Lease/user's right given by any local body to any N.G.O. may also be considered favourably.
- iv) At the time of application, the copy of title deed of land along with certificate from concerned B.L. & L.R.O./DL & L.R.O. to the effect that the land is free from all local encumbrance is to be submitted
- v) Along with the application, the applicant organization should submit declarations on (a) they would bear at least 25 percent of the estimated cost and (b) the playing field, after creation, would be allowed for any Government programme as and when required.
- vi) The applicant organization, with the application should enclose a certificate from local body stating percentage of S.C./S.T. population in the concerned area.
- vii) Applicant organization should enclose an estimate, duly vetted by competent engineer of PWD or other Govt. organization or local body.